



re:fit, inc.  
910 Waukegan Road  
Glenview, IL 60025

(p) 847.657.0881  
(f) 847.657.0882

## Patient Cancellation and Payment Policy

Re:fit, inc. patients are seen by appointment only. Scheduling is based on a first come-first served basis. To receive the full benefit of your session, please arrive on time. If you have a standing appointment and are going to be out of town, please let us know as soon as possible.

### **Cancellation Policy**

**Cancelling An Appointment With No Charge.** To cancel an appointment with no charge we require a twenty-four (24) hour notice. This notice must be given directly to re:fit, inc. by calling 847-657-0881. Notice provided to a therapist is not sufficient.

**\$60 Cancellation Fee.** If you call re:fit directly and cancel your appointment within 24 hour of the scheduled time, there will be a \$60 cancellation fee.

**Full Price Required.** If you do not call to cancel an appointment, you will be charged the full price of the session.

**Payment Policy.** Payment is due at the time of service.

**By signing below, I agree to abide by the Cancellation and Payment Policies of re:fit, inc.**

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CLIENT'S SIGNATURE

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DATE